

Neighbourhood Plan Open Meeting agenda

Date: Monday, 15 May 2017, 18.30-20.00
 Venue: FinSpace, 225-229 Seven Sisters Road, N4 2DA
 Chair: Ricky Thakrar (Islington resident)
 Minute taker: **tbc**
 Invitees: All welcome

WELCOME AND FORMAL BUSINESS	
1.0	Introductions, apologies, and confirmation of chair / minute taker
2.0	Welcome to newcomers, and recap on progress to date
3.0	Approval of draft minutes from previous meeting(s)
3.1	Open Meeting – Thursday, 20 April 2017
KEY ITEMS FOR DISCUSSION	
4.0	Update on recent activity
4.1	Membership application form - Now available online (as well as a paper version)
4.2	Neighbourhood Area and Neighbourhood Forum applications to the three councils - Draft application letter provided to officers for review – available on our website
4.3	Constitution – Work ongoing, prior to wider circulation.
4.3	Walk around the western boundary – Volunteers will meet at 4pm on Sunday, 21 May 2017, at corner of Hornsey Road and Grenville Road
5.0	Nominations / elections of officers and Steering Group
5.1	<ul style="list-style-type: none"> • Order of elections – Officers before Steering Group Members? • Method(s) of voting – Pros and cons of online versus in-person • Voting system(s) – Using alternatives to First Past the Post • Cross-borough voting – Should residents from one Borough be able to elect representatives from another?
5.5	Appeal for volunteers <ul style="list-style-type: none"> • Final round of Boundary Survey consultation • Equality Statement still to be drafted • Need to encourage workers to become Worker Forum Members • Need to encourage community organisations to become Affiliated Organisations
ACTIONS ARISING / CARRIED FORWARD FROM PREVIOUS MEETING(S)	
6.0	Actions arising / carried forward from Open Meeting Thurs 20 April 2017
6.1	(In the interests of time, this item was not taken at the meeting on 14 March 2017) See Appendix A of the agenda
7.0	Actions arising / carried forward from Open Meeting 15 February 2017
7.1	See Appendix A of the agenda
CLOSING	

8.0	Area update <i>(Current consultations, new planning applications, etc.)</i>	
9.0	Any Other Business	
10.0	Dates of future meetings <i>(Date and time, venue, chair and minute taker)</i>	
	<ul style="list-style-type: none"> • tbc 	

Appendix A – Actions arising / carried forward from previous meeting(s)

Actions previously reported to Open Meetings as 'Completed', or covered elsewhere in the agenda, are excluded from the list below.

Updates are provided beside each item, allowing items to be discussed at the Open Meeting by exception.

ACTIONS ARISING / CARRIED FORWARD FROM PREVIOUS MEETING(S)		
Actions arising / carried forward from Open Meeting 15 February 2017 (In the interests of time, this item was not taken at the meeting on 20 April 2017)		
1	Outreach - DN to contact Bridge Renewal Trust, which has replaced Haringey CVS.	DN to provide update
Actions arising / carried forward from Open Meeting 20 April 2017		
2	Minutes from previous meeting - RT to upload final version of the minutes to FPNP website.	RT to provide update
3	Vision - KS/RT to coordinate a session to share and document relevant knowledge from KS's research.	Outstanding
4	Boundary - RT to coordinate a date to walk the western boundary	RT completed
5	Boundary - SBa/DN to coordinate further consultation with the community to address gaps in Boundary Survey data.	SBa/DN to provide update
6	Constitution - RT to update the draft constitution and summary slides accordingly.	In progress
7	Neighbourhood Area and Neighbourhood Forum applications to the three councils - RT to circulate draft application letter.	RT completed
8	Neighbourhood Area and Neighbourhood Forum applications to the three councils - SL agreed to draft a process map, to be included in the application letter	In progress
9	Membership Application Form - RT to amend membership application form, upload to website, and arrange for copies to be printed.	RT completed